

Funeral Information Sheet

Name of Deceased: _____

Date of Death: _____ **Age:** _____

Branch of Service: _____ **Unit:** _____

Years of Service: _____ **Rank:** _____

Conflicts/Theater: _____

Medals/Awards: _____

Date of Funeral: _____ **Time of Funeral:** _____

Mortuary: _____

Funeral Director/Point of Contact: _____

Church/Point of Contact: _____

Cemetery/Graveside Service: _____

Escort/Procession/Police: _____

Family Contact & Phone: _____

Was deceased Veteran a member of the American Legion? If so, what Post? _____

Family Requests: _____

Ride Captain: _____

Flag Transport: _____

Staging Area: _____

Parking (Mortuary/Church/Cemetery): _____

Coordinate with other ALRs if appropriate

Ride Captain Briefing: Give info on deceased military background. Explain flag line/escort/route. Remind everyone: no smoking or casual conversation in flag line, cell phones off or on vibrate, show Honor and Respect, dress professionally (it's a funeral). Explain proper flag holding and not to salute if holding a flag.